

MEETING MINUTES
BOARD OF NURSING HOME ADMINISTRATION
January 23, 2018

These minutes were
approved by the Board on
April 17, 2018

1. ROLL CALL

The conference call meeting of the Board of Nursing Home Administration was called to order by Scott Bahe, Chair, at 1:02 p.m. in the Licensure Unit Conference Room LU-1, Nebraska State Office Building, Lincoln, Nebraska. Copies of the agenda were mailed to the Board Members and other interested parties in accordance with the Open Meetings Law. The following members answered roll call:

Members Present:

Scott Bahe	-	Chair
Renea Gernant	-	Member
Karen Jones	-	Member
Dean Schmid	-	Member
Debra Sutton	-	Secretary
Alexander Willford	-	Member

Members Absent:

Amy Fish	-	Member (arrived 1:04 p.m.)
Kathryn Hajj	-	Member (arrived 1:05 p.m.)
Kevin Moriarty	-	Vice-Chair (arrived 1:03 p.m.)

Others Present:

Kris Chiles	-	Program Manager, Licensure Unit
Ami Huff	-	Assistant Attorney General
Nancy Herdman	-	Health Licensing Coordinator, Licensure Unit

1:03 p.m. - Moriarty entered meeting

2. ADOPTION OF AGENDA

Motion: Willford moved, seconded by Gernant, to adopt the agenda. A roll call vote was taken. Voting aye: Bahe, Gernant, Jones, Moriarty, Schmid, Sutton, Willford (7). Voting nay: none (0). Absent: Fish, Hajj (2). Motion Carried.

1:04 p.m. - Fish entered meeting

3. APPROVAL OF MINUTES (10-24-17)

Schmid reported he voted "no" on the Wolfe application.

Motion: Schmid moved, seconded by Gernant, to approve the 10-24-17 minutes as corrected. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Jones, Moriarty, Schmid, Sutton, Willford (8). Voting nay: none (0). Absent: Hajj (1). Motion Carried.

1:05 p.m. - Hajj entered meeting

4. INVESTIGATIVE REPORTS & OTHER CONFIDENTIAL INFORMATION - CLOSED SESSION

MOTION: Fish moved, seconded by Willford, to enter into closed session at 1:06 p.m. to hear discussions of investigative reports/other confidential information, and for the prevention of needless injury to the reputation of the individuals. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Hajj, Jones, Moriarty, Schmid, Sutton, Willford (9). Voting nay: none (0). Absent: None (0). Motion Carried.

MOTION: Schmid moved, seconded by Jones, to enter into open session at 1:17 p.m. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Hajj, Jones, Moriarty, Schmid, Sutton, Willford (9). Voting nay: none (0). Absent: None (0). Motion Carried.

1:17 p.m. - 1 public person entered meeting

5. APPLICATION REVIEW, RECOMMENDATION AND REPORT OUT ON MAIL BALLOTS – OPEN SESSION

Tammi McElroy – Provisional NHA

MOTION: Schmidt moved, seconded by Gernant, to recommend approval of the license. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Hajj, Jones, Moriarty, Schmid, Sutton, Willford (9). Voting nay: None (0). Abstain: None (0). Absent: None (0). Motion Carried.

Shannon Saunsoci – Provisional NHA

MOTION: Sutton moved, seconded by Gernant, to deny the application based on not meeting regulation 172 NAC 106-005.01, item 3, as her NHA Mentoring Trainee license was disciplined. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Hajj, Jones, Moriarty, Schmid, Sutton, Willford (9). Voting nay: None (0). Abstain: None (0). Absent: None (0). Motion Carried.

6. UNFINISHED BUSINESS: PRECEPTOR STAKEHOLDER COMMITTEE UPDATE AND NEXT STEPS

Fish stated she had developed a presentation and had forwarded it and possible dates for the presentation. None of the members or Chiles recalled receiving an e-mail. Fish will re-send with new possible dates.

7. NEW BUSINESS

a. Reports/Updates

- **National Association of Long Term Care Administrator Boards (NAB)**

Fish reported that applications were now being accepted for the Health Services Executive credential and grandfathering ended on 1-31-17. There was a webinar on NAB's National CE Registry which is available to all licensees and is free to licensed administrators and state boards. On 4-1-18, NAB approved CE sponsors will be required to upload their attendance records to the registry for all registrants seeking NAB credits. On 7-1-18, NAB CE providers will no longer send monthly CE reports to states as reports can be accessed from the CE Registry. Fish reported the next NAB meeting is in June.

- **LeadingAge Nebraska**

Sutton reported there would be a board retreat next week. She said the organization was monitoring legislative bills that were mostly relating to rates and funding. Chiles asked if they were monitoring LB 834 and Sutton responded they were not.

Chiles reported LB 834 related to waiving fees for licensing which could impact all licenses issued by the Licensure Unit. The proposed waivers in the bill are as follows:

“(3) Low-income individual means an individual enrolled in a state or federal public assistance program, including, but not limited to, the medical assistance program established pursuant to the Medical Assistance Act, the federal Supplemental Nutrition Assistance Program, or the federal Temporary Assistance for Needy Families program, or whose household adjusted gross income is below one hundred thirty percent of the federal income poverty guideline, or a higher threshold to be set by the Licensure Unit of the Division of Public Health of the Department of Health and Human Services;

(4) Military families means active duty service members, honorably discharged veterans, spouses of active duty service members or honorably discharged veterans, and unremarried surviving spouses of deceased service members;

(6) Young worker means an applicant under section 2 of this act who is between the ages of eighteen and twenty-five years.”

- **Nebraska Health Care Association**

Bahe reported he was on a conference call about survey processes and experiences and there was not a lot of feedback. Moriarty stated his facility was the first surveyed in his region and it did not seem much different except that the Plan of Correction must now be submitted electronically and include documentation. Moriarty reported he was on a reimbursement committee and they are trying to prevent managed Medicaid from deleting nursing homes and they were looking at whether they can change the way they are reimbursed.

b. Disciplinary and Non-Disciplinary Actions Take / Statistics: AIT/Mentoring, Examinations, Licensure and Administrative Penalties

For 2017, two individuals were placed on probation which were Shannon Saunsoci (mentoring trainee) from 8-17-17 to 8-17-18 and Dorene Spies (NHA) from 7-12-17 to 9-12-19.

The examination results for 2017 were: 16 pass, 16 fail.

Chiles provided the following statistics for 2017:

Administrator Overseeing More than 1 Nursing Home – 22 (9 new licenses in 2017)
NHA AIT – 6
NHA Mentoring Trainee – 9
NHA Preceptor – 72 (3 new licenses in 2017)
NHA – 432 (39 new licenses in 2017)
Provisional NHA – 25

c. Approval of Method of Noticing Meeting Agendas

Chiles reported the current method of noticing meetings was to place the agenda on the Department website, post in the lobby of the Licensure Unit and send it to anyone who requests a copy. Each year the Board has to decide how they want to notice meeting agendas.

MOTION: Schmid moved, seconded by Fish, to continue the same method of noticing meeting agendas. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Hajj, Jones, Moriarty, Schmid, Sutton, Willford (9). Voting nay: None (0). Abstain: None (0). Absent: None (0). Motion Carried.

8. ELECTIONS AND APPOINTMENTS

- **Officers**

MOTION: Willford moved, seconded by Moriarty, elect Bahe as Chair. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Hajj, Jones, Moriarty, Schmid, Sutton, Willford (9). Voting nay: None (0). Abstain: None (0). Absent: None (0). Motion Carried.

MOTION: Moriarty moved, seconded by Schmidt, elect Willford as Vice-Chair. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Hajj, Jones, Moriarty, Schmid, Sutton (8). Voting nay: None (0). Abstain: Willford (1). Absent: None (0). Motion Carried.

MOTION: Fish moved, seconded by Moriarty, elect Gernant as Secretary. A roll call vote was taken. Voting aye: Bahe, Fish, Hajj, Jones, Moriarty, Schmid, Sutton, Willford (8). Voting nay: None (0). Abstain: Gernant (1). Absent: None (0). Motion Carried.

- **Investigative Consultant**

The following appointments were made:

Investigative Consultant – Bahe
Education Committee Membership – Fish, Schmid, Gernant

9. ADJOURNMENT

The Chair, Bahe, declared the meeting adjourned at 1:52 p.m.

Respectfully submitted,

Renea Gernant, Secretary
Board of Nursing Home Administration

Summarized by: Nancy Herdman, Health Licensing Coordinator